

Appendix E: FY19 Fund Code 236 Budget Justification Worksheet

DIRECTIONS:

Provide a **detailed** explanation of how you determined the total amount requested in your grant proposal. Be sure to include how each expenditure will support the Massachusetts Inclusive Concurrent Enrollment Initiative (MAICEI) partnership's goals and benefit the participants.

	Total Amount				
		Planning Justification	Planning Amount	Implementation Justification	Implementation Amount
1. Administrators					
Stipends					
2. Instructional/Professional Staff					
Stipends					
3. Support Staff					
Aides - Stipends					
Secretary/Bookkeeper - Stipends					
4. Fringe Benefits					
5. Contractual Services					
Consultants, Specialists, Instructors, Speakers					
6. Supplies					
Supplies, materials, software, and books for staff development					
7. Travel					
Travel					
Lodging (see Institute specific information)					
8. Other Costs					
Site costs					
9. Indirect Costs					